
**Competition announcement for the conferment by appraisal of qualifications and interview of a scholarship for post-graduate research activities at the Department of Languages and Literature, Communication, Education and Society - University of Udine, entitled “The educational heritage of Villa Russiz. Tools for training of socio pedagogical educators” – Head of research Prof. Davide Zoletto.**

**Art. 1 - Description**

<table>
<thead>
<tr>
<th>Research programme</th>
<th>Title of Scholarship:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>“The educational heritage of Villa Russiz. Tools for training of socio pedagogical educators”.</td>
</tr>
</tbody>
</table>

**Provide a brief description of the activities entailed:**

In today’s research on the professional training of educators, the awareness emerges with ever greater clarity that, in order to critically read the theoretical and operational models of intervention within the different cultural, social and historical perspectives from which these models emerge (also in consideration of the socio-complexity that characterizes socioeducational contexts and interventions today), it is fundamental for professionals to acquire the ability to position their educational action within the different historical-social contexts. The reconstruction of the material and immaterial heritage of the various places of education becomes, from a pedagogical point of view, a fundamental element. Hence the peculiarities, knowledge and experiences that characterize these places are not dispersed, but are valued as resources available for the educators, the people with whom they work (minors, young people, adults) and the entire educational and territorial community within which the various places of education are inserted and which is called upon to support their educational action. This research project aims to reconstruct from this perspective the wealth of educational experiences gathered in the more than one century old path of Villa Russiz. It starts from the multicultural context within which the pedagogical vocation and the first educational and welfare initiatives of its founder Elvine Ritter de la Tour developed, through the different seasons which then characterized the action of the structure, from intervention aimed primarily at care and assistance up to today’s projects centered on education planning and networking. The research will adopt a primarily pedagogical and anthropological perspective: on the one hand it will focus on the search for archive documents useful for reconstructing the main elements within which the main seasons of Villa Russiz’s educational activity took shape. On the other hand, it will resort to ethnographic research tools, particularly relevant for the
anthropology of education, such as living libraries and/or interviews inspired by the oral history approach, addressed to privileged witnesses and/or, where possible, to educational figures of yesterday and today. The ultimate aim of the research is to contribute – starting from the reconstruction and documentation of structures of the Department of Languages and Literatures, Communication, Education and Society such as the CEDA and LID – to the development of a broader map of the regional education heritage, useful for supporting and contextualizing the training of socio-educational educators called to intervene today in the complexity and heterogeneity of the educational contexts of the regional territory itself.

<table>
<thead>
<tr>
<th>Recruitment area, Competitive sector, ERC sector</th>
</tr>
</thead>
<tbody>
<tr>
<td>AREA 11 - HISTORICAL, PHILOSOPHICAL, PEDAGOGICAL AND PSYCHOLOGICAL SCIENCES 11/D1 Pedagogy and history of education SH3_11 Social aspects of learning, curriculum studies, educational policies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Necessary requirements at the time of the competition was announced</th>
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<tbody>
<tr>
<td>Educational qualification: undergraduate degree (prior to Ministerial Decree No. 509 of 3/11/1999), Master's degree (pursuant to Ministerial Decree No. 509 of 3/11/1999 and No. 270 of 22/10/2004) or equivalent qualification obtained from a foreign institution.</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Head of research</th>
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</thead>
<tbody>
<tr>
<td>Prof. Davide Zoletto</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Funding</th>
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</thead>
<tbody>
<tr>
<td>Framework Agreement between the University of Trieste, the University of Udine and the Fondazione Cassa di Risparmio di Gorizia signed on 26.01.2021 Fondazione CARIGO ROL 2023 – in Ugov FOND_CARIGO_aa_2023/24_BORSA_DILL_ANNO_2023</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Venue</th>
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<tbody>
<tr>
<td>Department of Languages and Literature, Communication, Education and Society - Via T. Petracco No. 8 – 33100 UDINE</td>
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<table>
<thead>
<tr>
<th>Duration of the scholarship</th>
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<tr>
<td>No. 10 months</td>
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<table>
<thead>
<tr>
<th>Amount of the endowment</th>
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<tbody>
<tr>
<td>Euro 15.400,00</td>
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<table>
<thead>
<tr>
<th>Periodicity</th>
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<tbody>
<tr>
<td>Monthly, deferred</td>
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<thead>
<tr>
<th>Mode of selection</th>
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<tbody>
<tr>
<td>Appraisal of the qualifications and interview. The interview will be held on on January 24th at 10:00 (CET) at Department of Languages and Literatures, Communication, Education and Society, via Margreth, 3 – Udine (Sala Riunioni)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Members:</strong></td>
</tr>
<tr>
<td>1) Davide Zoletto</td>
</tr>
<tr>
<td>2) Donatella Cozzi</td>
</tr>
<tr>
<td>3) Francesca Zanon</td>
</tr>
</tbody>
</table>

| **Alternate members:** |
| 1) Gabriele Zanello |
| 2) Stefano Pascoletti |

The conferment of this scholarship is aimed at the sole academic advancement of the recipient; it does not constitute an employment contract and it does not grant access to a position in this institution.
Art. 2 - Qualifications

The details of the competition hereby announced and the requirements for the candidates are specified in art. 1. The lack of a valid undergraduate qualification constitutes grounds for immediate exclusion from the selection.

Candidates who hold an undergraduate qualification obtained from a foreign institution, recognised under the provisions of the current legislation, must include in their application:

a) a copy of the degree complete with a list of the single examinations undertaken and relative grades;
b) any other documentation useful to the appraisal of the candidate’s qualification (Supplementary Diploma, etc.).

The candidate will have to enclose a signed translation of the documents in either Italian or English (in the event that the said documents are not already in Italian or English).

To the purpose of this selection, the judging committee will verify the equivalence of the degree obtained abroad.

Art. 3 - Incompatibility

The scholarship connected to this competition cannot be awarded to anyone who is related, or related through marriage, up to the fourth degree of kinship, to:

- The Rector, the general Director or a member of the Board of Trustees of the University of Udine;
- The Head of Research or a professor or researcher working for the department which hosts the programme to which the scholarship is referred [or working, independently or within a department, in the same venue as that hosting the programme].

In addition, pursuant to the provisions of Article 9 of the Internal Regulations on “Postgraduate Research Fellowships” (issued by R.D. No. 1701, Dec. 19, 2022), the research fellowship is incompatible with:

a) with Scholarships in any capacity awarded, except those granted by national institutions or foreign, useful to supplement, with stays abroad, the research activity of the fellowship holder;
b) by attendance at undergraduate, master’s or master’s degree programs, PhD programs with Fellowship and medical specialization programs, in Italy and abroad;
c) with research grants;
d) with employment relationships;
e) with self-employment relationships, including parasubordinate, subject to the provisions of the second paragraph of this article.

Attendance at a master's course or a course of higher education may be authorized by the Chief Scientific Officer if there are justified needs.

Fellows may engage in occasional work activities, subject to written notification to the Scientific Officer and provided that:

a) such activity is declared by the Head himself compatible with the exercise of the training activity covered by the Research Fellowship;
b) does not involve a conflict of interest with the specific training activity carried out by the fellow;
c) does not cause prejudice to the University, in relation to the activities carried out.
Internal Regulation “Post-graduate Scholarships” issued with Rectoral Decree No. 1701 of 19.12.2022 and available from the website:
Regolamento Borse per attività di ricerca post lauream — UNIUD - Università degli Studi di Udine

**Art. 4 – Application for participation**

The application form, compiled on regular paper according to the model included below (Attachment A) and complete with the required documentation, must be emailed to the Department of Languages and Literatures, Communication, Education and Society – University of Udine – via Petracco, 8 – 33100 Udine and be received no later than January 23th, 2024 at 11:00 (CET). Late submissions will not be considered.

The application form must be sent to the email address ricerca.dill@uniud.it within the deadline indicated above. The application and all attachments, signed with a digital signature or with an original handwritten signature affixed directly to each document and subsequently scanned and accompanied by a copy of the identity document, must be in PDF/A or Adobe PDF format.

The candidate who sends the application form by email will not need to dispatch a hard copy of the form.

The Administration decline any responsibility in the event that the files submitted through email are not legible.

In the text of the application, under the provisions of D.P.R. No. 445 28/12/2000, the candidate will have to state clearly and precisely:

1. His/her personal details, date and place of birth, nationality, billing address and the preferred address for receiving communications about the selection procedure (taking care to specify the post code and, if possible, a current telephone number and email address);

2. That he/she meets the requirements specified in art. 1 of the present announcement;

3. That none of the conditions for incompatibility specified in art. 3 of this announcement apply to his/her case.

4. That he/she commits to promptly inform the Department office of any change to his/her personal address indicated in the application for participation.

The application must include the following attachments:

1. An academic and professional CV, **signed and dated**, where the candidate also expounds on the skills and aptitudes that are relevant to his/her work on the research programme, as described in art. 1. It should also be taken into account that, pursuant to Legislative Decree n. 33/2013, art. 15, the Administration has the obligation to publish the provider's curriculum vitae on the institutional website of the University; it is therefore recommended not to include addresses and telephone numbers or personal e-mail addresses on the curriculum vitae that one does not wish to make public;

2. A photostatic copy of his/her EEA ID or other valid identity document;

3. A copy of the degree, if obtained abroad, complete with a list of the single examinations undertaken and relative grades, and any other documentation useful to the appraisal of the candidate's qualification (Supplementary Diploma, etc.). The candidate will also have to enclose a signed translation of the documents in either Italian or English, under his own responsibility (if the documentation is not already in Italian or English).
4. Any publications, certificates of merit and any other qualifications deemed useful to demonstrate the competence of the candidate in relation to the said programme. Academic and professional qualifications are self-certified (Attachment B). The other documents, including publications, may be either produced as originals, or photocopied and must include in this case a written affidavit, under the provisions of D.P.R No. 445 28/12/2000 (Attachment C);

5. Evidence that the candidate has conducted research activities for a public and/or private institution with a clear indication of the dates and duration of the employment.

6. A list of all the qualifications (including published materials) brought to notice (Attachment C), signed and dated.

7. Disclosure pursuant to art. 13 GDPR (Attachment D), pursuant to art. 8 of this announcement.

8. Declaration of conflicts of interest and incompatibilities (Attachment E).

Certificates issued by the Public Administration and by providers of public services cannot be taken into consideration. Certificates are substituted with self-certifications or written affidavit (Attachment B and D), under the provisions of D.P.R. No. 445 28/12/2000.

The Administration reserves its right to conduct random checks into the genuineness of the self-certifications. If the declaration were found to be unfaithful, the declarer will be divested from the position obtained on the basis of the unfaithful declaration, in addition to the normal legal consequences of the act.

Applications lacking all or any of the required documentation will not be considered.

The Administration will not assume responsibility for the loss of any documentation caused by inaccuracies in the contact details provided, or late amendment of said details, nor for errors on the part of the postal services and not imputable to the Administration.

Art. 5 - Mode of selection

The selection will be aimed at measuring the applicant’s skills and experience with special reference to the programme’s aims and the mode as defined in art. 1.

The selection will consist of:

- in the appraisal of the professional scientific curriculum, of the publications and of the qualifications brought to the committee’s attention;

- in an interview with the deepening of scientific standing arguments for funding research.

The results of the appraisal of the qualifications will be disclosed to the interested parties during the interview.

The interview will take place according to the schedule indicated in art. 1. This announcement has the value of notification for the purposes of invitation to the interview and therefore no direct communication to the candidates will follow.
The exclusion of a candidate owing to a lack of requirements or late application will be notified to the person to the address indicated on the application form.

The candidates must present themselves at the interview with a valid identity document.

Art. 6 - Committee

The Judging Committee is so composed:

Members:
1) Davide Zoletto
2) Donatella Cozzi
3) Francesca Zanon

Alternate member:
1) Gabriele Zanello
2) Stefano Pascoletti

In the course of the first session the Committee elects a President and a Registrar among its members, and defines the evaluation criteria of the titles.

The Committee can award up to 100 overall points to the qualifications and interview.

At the end of the last session, the Committee will produce general rankings of the candidates according to the points awarded and produce a record of the proceedings. Only the candidates who score a minimum of 70/100 (seventy hundredths) overall points will be considered for the position.

Art. 7 - Award of the scholarship

The scholarship is conferred, according to the ranking order, with Provision of the Director of the Department, upon acceptance of the selected candidate, and will take effect from the date stated on the Provision.

The text of the Provision will be available exclusively from the website: https://www.uniud.it/it/albo-ufficiale

The results will not be notified by post to the candidates.

If the winner of the competition does not declare his/her acceptance of the scholarship by the deadline stated in the Provision of conferment, or does not meet the conditions of said document, he/she will lose the right to the scholarship.
The research activity cannot commence before the recipient formally accepts the scholarship and before the effective date established with Provision of the Director.

The Head of research may request **intermediate reports** from the scholarship holder on the activity carried out, according to the needs of the research project.

At the end of the research period, the scholarship holder must deliver to the Department’s office a detailed **final report** on the research activity carried out and the results achieved, accompanied by the Head of research evaluation.

The scholarship holder may renounce to the scholarship in the same way as in art. 4, with at least 20 days’ notice. The payment of the last monthly payment will be proportionate to the period of activity carried out.

**Art. 8 - Data processing**

The selection procedure referred to in this competition announcement, as well as the subsequent and possible one concerning the improvement of the legal relationship between the University of Udine and the winner, constitutes “treatment” pursuant to art. 4.2 of Regulation (EU) 2016/679, General Data Protection Regulation.

According to the art. 13 of that legislation and to the art. 13 of D. Lgs. 196/2003, the University of Udine is obliged to provide to the candidates participating in the selection, as "interested parties", information concerning the processing of personal data.

Such information is contained in Attachment D (Disclosure pursuant to art. 13 GDPR), which must be completed, signed and delivered by the candidate together with the application form for the participation in this competition announcement.

The report concerning the processing of personal data and its updates are available on the website of the University of Udine in the "Privacy" section, accessible from the home page [www.uniud.it](http://www.uniud.it).

**Art. 9 – "Amministrazione trasparente"**

Following the acceptance of the scholarship, the winner, will be asked for a declaration regarding the performance of any other duties or ownership of offices in private law entities regulated or financed by the Public Administration.

The statement given by the scholarship holder and his curriculum vitae will be published on University website, in the section "Amministrazione trasparente", available at the link: [https://www.uniud.it/it/ateneo-uniud/amministrazione-trasparente/consulenti-e-collaboratori-prova](https://www.uniud.it/it/ateneo-uniud/amministrazione-trasparente/consulenti-e-collaboratori-prova)

The publication will take place within 3 months from the acceptance of the grant and will cease after 3 years from its conclusion.

Candidates are therefore invited to draw up their curriculum bearing in mind that - in the event of the granting of the scholarship - it will be fully published.

Pursuant article 53, paragraph 14, of Legislative Decree no. 165/2001, the Administration is required to verify the absence of situations, even potential ones, of conflict of interest with the University of Udine. This verification will be carried out, upon transfer, through the acquisition of a specific statement of the fellow.
Pursuant article 5, paragraph 9, of D.L. 06.07.2012 no. 95, converted into Law 07.08.2012 no. 135, as amended by article 6, paragraph 1, of D.L. 24.06.2014, converted into Law 11.08.2014 no. 114, is also prohibited Public Administrations to assign duties of study, consulting and collaborations already subject to private or public workers placed in retirement.

Art. 10 – Final dispositions

As for subjects not explicitly cited above, the present announcement is covered by the provisions of the current legislation and of the “Regolamento interno per le Borse di ricerca post-lauream” of the University of Udine issued with Rectoral Decree No. 1701 of 19.12.2022.

Terms relating to persons, which appear only in the masculine in this competition announcement, refer indiscriminately to the female and male gender.

The Responsible of the competition hereby announced is dott. Elena De Paoli, Department of Languages and Literatures, Communication, Education and Society - University of Udine, via Petracco 8, 33100 Udine, email address elena.depaoli@uniud.it.

For further information on this selection, please contact the Department at the following email address: ricerca.dill@uniud.it.
Attachment A (Application For Participation)

To the Director of the Department of Languages and Literatures, Communication, Education and Society
University of Udine
Via Tarcisio Petracco, 8 – 33100 UDINE

I, THE UNDERSIGNED

Family name
________________________________________________________________________

(female applicants should indicate their maiden name)

Name
________________________________________________________________________

Born in ____________________________________________________________________
prov. ________________
on ____________________ (foreign citizens must indicate the country of origin)
________________________________________________________________________

Tax code […………………][…………………][…………………][…………………] nationality[…………………]
domiciled in (give indication of the town, borough, street and house number of residence)________
______________________________________Postcode ____________ Province (county) _______
Country (if foreign) ____________________________________________________________________Telephone number ____________

e-mail ____________________________________________________________________________

Having the Competition Announcement of the public selection procedure for the conferment of one scholarship for a graduate research position:

<table>
<thead>
<tr>
<th>Head of research</th>
<th>Prof.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of the scholarship</td>
<td></td>
</tr>
</tbody>
</table>

ASK

To take part to said selection and, to that purpose, in the knowledge that false declarations are punishable under the provisions of art. 76 of the D. P. R. No. 445 of 28/12/2000 and that this Administration will be conducting random checks into the genuineness of the declarations made by the applicants,

DECLARE

under my own responsibility, pursuant to artt. 46-47 of D.P.R. 445/2000,

1) to be in possession of:

[] a degree in _________________________________________________________________________ under the previous legislation or an equivalent qualification _____________________________________________

[] laurea specialistica in _________________________________________________________________________ academic year _______
[] laurea magistrale in______________________________________academic year

obtained from______________________________________________
on __________________ with the following result ________________

[] academic qualification obtained abroad
__________________________________________________________

From
__________________________________________________________
on __________________ with the following result ________________
(only if the degree has not yet been declared equivalent under the current legislation – refer to art. 2 of the present announcement)

2) [] to have read and accepted the conditions laid out in the present announcement concerning the conferment of the scholarship and in the “Internal Regulation in matters of graduate research schemes” of the University of Udine issued with Rectoral Decree No. 1701 of 19/12/2022;

3) [] to be aware that the status of recipient of the scholarship is incompatible with what stated in art. 9 of the aforementioned Regulation;

4) [] that I am in no way related or related through marriage, within the fourth degree of kinship, to the Rector, the general Director, a member of the Board of Trustees of the University of Udine, the Head of Research or a professor or researcher working for the department which hosts the programme to which the scholarship is referred [or working, independently or within a department, in the same venue as that hosting the programme];

5) [] that I wish to receive communications about the proceedings at the following email address____________________________________, and that I will promptly inform the Administration of any changes.

The undersigned appreciates that the information given will be used, in compliance with the D.Lgs. No. 196 of 30/06/2003 and the Regulation (EU) 2016/679, to the purposes of the present competition.

I, the undersigned, attach to the present form:

    [] An Academic – professional Curriculum relevant to the position which is offered, dated and signed;

    [] Declaration in lieu of certification (Attachment B) with indication of the educational qualification required by the Competition announcement and/or any other documents issued by Italian public bodies, dated and signed;

    [] Declaration in lieu of affidavit (Attachment C) with the list of additional attached documents produced in copy (publications, certificates, other documents proving my competence in relation to the research project), dated and signed;

    [] Evidence that the candidate has conducted research activities for a public and/or private Institution with a clear indication of the dates and duration of the employment;

    [] A copy of the degree, if obtained abroad, accompanied by the certificate of the individual examinations undertaken and relative grades, written/translated in Italian or in English;
[] Information for the collection of personal data from the interested party (Attachment D) with reference to art. 13 GDPR (Regulation EU 2016/679), completed, dated and signed;

[] Declaration of conflicts of interest and incompatibilities (Attachment E);

[] Photocopy of a valid identity document.

Date

The Declarer

_________________________  __________________________
Attachment B
Substitute declaration of certification
Art. 46 DPR 28/12/2000 No. 445

SELF-CERTIFICATION

I, the undersigned (Family name and first name) ______________________________________________
Born in _______________________________________ (province __) on____________________________
Domiciled at _______________________ Street ___________________ ______________________No.____

Tax code [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] nationality________________________

In accordance with art. 46 of the D.P.R. No. 445 of 28/12/2000, and in the knowledge that false declarations and
the use of false documents are criminally punishable under the provisions of art. 76 of the D.P.R. No. 445 of
28/12/2000, and that the unfaithful declarer would be immediately divested from the position obtained on the
basis of the unfaithful declaration

DECLARE

To be in possession of the following academic and professional qualifications:

___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________

I also append a photocopy of a valid identity document.

Read and undersigned

Date ______________

The Declarer ____________________________
Attachment C

List of documents and publications (art. 47 D.P.R. 28/12/2000 n. 445)

I, the undersigned (Family name and first name) ________________________________________________

Born in __________________________________________________________ (province ___) on____________________________

Domiciled at _______________________________________________________

Street ___________________ ______________________No.____

Tax code [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ][ ] nationalitiy________________

In accordance with art. 47 of the D.P.R. No. 445 of 28/12/2000, and in the knowledge that false declarations and the use of false documents are criminally punishable under the provisions of art. 76 of the D.P.R. No. 445 of 28/12/2000, and that the unfaithful declarer would be immediately divested from the position obtained on the basis of the unfaithful declaration


1. 
2. 
3. 
4. 
5. 
6. 
7. 
8. 
9. 
10. 

Date ___________________ The Declarer__________________________

Explanatory note: in case of insufficient lines continue on a separate sheet giving details in the above list
ATTACHMENT D - DISCLOSURE PURSUANT TO ARTICLE 13 GDPR - Call for scholarship

This document is produced pursuant to Article 13 of Regulation (EU) 679/2016 (General Data Protection Regulation, hereinafter also referred to as GDPR), in relation to personal data which the University of Udine, with registered office in via Palladio 8, 33100 Udine (UD) in its capacity of Data Controller of the treatment, takes possession of through competition announcement confrertainment of a scholarship for a graduate position.

WE HEREBY INFORM YOU THAT YOUR PERSONAL DATA WILL BE PROCESSED IN ACCORDANCE WITH THE FOLLOWING PRINCIPLES:

Article 5 of Regulation (EU) 679/2016, Principles applicable to the processing of personal data
1. Personal data are:
a) processed lawfully, fairly and transparently in respect of the data subject («lawfulness, fairness and transparency»);
b) collected for specified, explicit and legitimate purposes and not further processed in a way incompatible with those purposes; further processing of personal data for documentation purposes in the public interest, for scientific and historical investigation or for statistical purposes, in accordance with Article 89, Paragraph 1, is not to be considered incompatible with the initial purposes («purpose limitation»);
c) adequate, relevant and limited in relation to the purposes for which they are processed («data minimization»);
d) accurate, and if necessary, kept up to date; every reasonable step must be taken to delete or promptly rectify any inaccurate personal data having regard to the purposes for which they are processed («accuracy»);
e) kept in a form which permits the identification of data subjects for a period of time non exceeding that necessary for the purposes for which they were collected; personal data may be stored for longer periods insofar as the data will be solely processed for archiving purposes in the public interest, scientific or historical research or statistical purposes, in accordance with Article 89(1), without prejudice to the application of adequate operational and organizational measures required by this Regulation ensuring the protection of rights and freedoms of the data subject («limitation of data retention»);
f) processed so as to ensure adequate security of personal data, including data protection for any unauthorized or unlawful processing, destruction of data or incidental damages, by means of appropriate technical and organizational measures («integrity and confidentiality»).
2. The Data Controller is responsible for the respect of Paragraph 1 and can account for it («accountability»).

We therefore provide you with the following information:

1) GENERAL INFORMATION (Article 13 §.1 GDPR)
   a) Data Controller
   The “Data Controller” is the University of Udine (Università degli Studi di Udine), with registered office in via Palladio 8, 33100 Udine (UD) in the person of its temporary legal representative, Rector Magnificus Prof. Roberto Pinton, therein domiciled for the purposes of this disclosure.
   You can contact the Data Controller at the aforementioned address or by sending an e-mail at the following address: datipersonali@uniud.it.

   b) Authority responsible for the protection of personal data (RPD)
   The Authority responsible for the protection of personal data (hereinafter also “RPD”) appointed by the University is Mrs Valentina Carollo, available at the following e-mail addresses rpd@uniud.it and PEC rpd@postacert.uniud.it.

   The controller of the processing makes use of the RDP to comply with requests relating to the exercise of data subjects’ rights.
   
   c) Purpose and legal basis of the processing
   The processing of your personal data is performed as follows:
<table>
<thead>
<tr>
<th>Purpose of data processing</th>
<th>Legal basis (Article 6 GDPR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration by the participant for the selection</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;</td>
</tr>
<tr>
<td>Evaluation of the candidacies for eligibility purposes and the formation of the ranking by the Judging Committee</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;</td>
</tr>
<tr>
<td>Preliminary and functional activities for the granting of the scholarship</td>
<td>(c) processing is necessary for compliance with a legal obligation to which the controller is subject;</td>
</tr>
<tr>
<td>Bureaucratic management of the scholarship by the University</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the</td>
</tr>
<tr>
<td>Supply of technological, catering and logistic services (Wi-Fi, canteen, accommodation, library)</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;</td>
</tr>
<tr>
<td>Management of research projects</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the</td>
</tr>
<tr>
<td>Bureaucratic management of the scholarship by the Departments or other University structures</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the</td>
</tr>
<tr>
<td>Communications (by personal mail, personal telephone numbers) for administrative reasons</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;</td>
</tr>
<tr>
<td>Administration of aspects related to the research activity with any third parties (affiliated institutions, co-financers)</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;</td>
</tr>
<tr>
<td>Communication concerning news, initiatives, events and institutional activities by the University and the Department (ex: job placement)</td>
<td>(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular</td>
</tr>
<tr>
<td>Promotion of initiatives, events and institutional activities of third parties</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;</td>
</tr>
<tr>
<td>Disciplinary proceedings</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the</td>
</tr>
<tr>
<td>Conducting statistical surveys concerning the evaluation of teaching and research</td>
<td>(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular</td>
</tr>
<tr>
<td>Documentation and dissemination of the results of the activity</td>
<td>(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Purpose of data processing</th>
<th>Legal basis (Article 9 GDPR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>To allow the admission tests to be held for any participants affected by disabilities</td>
<td>(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes, except the cases where Union or Member State law provides that the data subject cannot revoke the prohibition referred to in 1;</td>
</tr>
<tr>
<td>To allow the use of welfare services</td>
<td>(b) processing is necessary to fulfil the obligations and exercise the specific rights of the data controller or data subject in matters of labor law and social security and social protection, to the extent that it is authorized by Union or Member State law members or a collective agreement under the law of the Member States, in the presence of appropriate safeguards for the fundamental rights and interests of the</td>
</tr>
</tbody>
</table>

**d) Legitimate interest**

The “Data Controller” uses personal data to pursue its legitimate interest in the cases indicated above based on the following evaluations.

- The owner’s interest is legitimate because:
  - It is proper to the University, since the processing of data takes place exclusively within it and in its specific interest
  - Treatment is limited:
    - To personal data;
    - To the e-mail address and telephone numbers provided by the user;
    - Data on scientific production;

- The interests, rights and fundamental freedoms of the data subject remain protected as:
  - Regarding communications:
    - The use of the e-mail address is only for institutional communications;
    - The data are kept in a confidential manner;
    - The data are not disclosed, communicated, disseminated or made available to third
parties, even anonymously, except for institutional purposes;
  - The data subject can at any time communicate that he/she is no longer available to receive communications.
  - With regard to statistical data:
    - Personal data is anonymized.

e) **Recipients of personal data**

The personal data of the interested party are managed as follows during the selection process:

<table>
<thead>
<tr>
<th>Recipient (or category of recipients)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Area Offices</td>
</tr>
<tr>
<td>Judging Committee’s members</td>
</tr>
<tr>
<td>CINECA, external responsible of the treatment</td>
</tr>
<tr>
<td>Other Departments or structures of the University</td>
</tr>
<tr>
<td>Third bodies, public or private (co-financers, host structures)</td>
</tr>
<tr>
<td>Other administrations</td>
</tr>
<tr>
<td>MIUR</td>
</tr>
</tbody>
</table>

2) **FURTHER INFORMATION (Article 13 §.2 GDPR)**

a) **Retention period**

The determination of the retention period of your personal data follows the principle of necessity of such processing.

Your personal data will thus be retained for as long as it is necessary for the purposes outlined above.

b) **Data subject’s rights**

By using the abovementioned addresses, the data subject can exercise the following rights (in addition to the right to data portability ex Article 20 GDPR, not applicable to the present disclosure):

1. Request access to their personal data (Article 15 GDPR);
2. Request the rectification of inaccurate data or the integration of incomplete data (Article 16 GDPR);
3. Request the cancellation of personal data concerning them (Article 17 GDPR);
4. Request to restrict the processing of personal data (Article 18 GDPR).

c) **Right to revoke consent**

Where the consent provides a legal basis for the processing of personal data (Article 6, §. 1, letter a) and of special data (Article 9, §. 2, letter a), the data subject has the right to withdraw his or her consent at any time without affecting the lawfulness of the processing based on the consent given prior to its withdrawal;

d) **Right to lodge a complaint**

Pursuant to Article 77 GDPR and Article 2 bis of Legislative Decree No. 196/2003, the data subject has the option to lodge a complaint to the Authority for the protection of personal data as Supervisory Authority, as established within the Italian legal system.

e) **Grounds and effects of personal data processing**
The communication of personal data amounts as follows:

<table>
<thead>
<tr>
<th>Legal category</th>
<th>Type</th>
<th>The communication of data is a legal obligation as ...</th>
<th>Factual necessities in substantiating the legal relationship</th>
<th>Obligation to provide personal data for the person concerned (Obligatio n / option)</th>
<th>Effects of non-communication of data</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art. 6 GDPR Personal data</td>
<td>Name, Surname</td>
<td>X</td>
<td>X</td>
<td>Obligation</td>
<td>impossibility to participate in the selection</td>
</tr>
<tr>
<td>Date and place of birth</td>
<td>X</td>
<td></td>
<td></td>
<td>Obligation</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td>X</td>
<td></td>
<td></td>
<td>Obligation</td>
<td></td>
</tr>
<tr>
<td>Tax code</td>
<td>X</td>
<td></td>
<td></td>
<td>Obligation</td>
<td></td>
</tr>
<tr>
<td>Personal email address</td>
<td>Option</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone number / mobile</td>
<td>Option</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional experiences and competences</td>
<td>Option</td>
<td></td>
<td></td>
<td>Impossibility to evaluate the application</td>
<td></td>
</tr>
<tr>
<td>Titles</td>
<td>Option</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Publications</td>
<td>Option</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank references (Es: IBAN)</td>
<td></td>
<td></td>
<td></td>
<td>Obligation</td>
<td>Inability to receive compensation, reimbursement</td>
</tr>
<tr>
<td>Data referred to research activity</td>
<td>X</td>
<td></td>
<td></td>
<td>Obligation</td>
<td>Compliance required by ministerial provisions</td>
</tr>
<tr>
<td>Art. 9 GDPR § 1 data concerning health</td>
<td>X</td>
<td></td>
<td></td>
<td>Option</td>
<td>Inability to access expected benefits</td>
</tr>
<tr>
<td>data concerning a natural person's sex life or sexual orientation</td>
<td></td>
<td></td>
<td></td>
<td>Option</td>
<td>Inability to access expected benefits</td>
</tr>
<tr>
<td>Art. 9 GDPR § 2 b) e h) Data concerning social security and welfare benefits</td>
<td></td>
<td></td>
<td></td>
<td>Obligation</td>
<td>Inability to access expected benefits</td>
</tr>
<tr>
<td>Art. 10 GDPR personal data relating to criminal convictions and offences</td>
<td>X</td>
<td></td>
<td></td>
<td>Obligation</td>
<td>Failure to comply with the terms of the law constitutes a crime</td>
</tr>
</tbody>
</table>

f) Profiling
The personal data as referred to in this disclosure are not subject to profiling.
3) PROCEDURE FOR THE EXERCISE OF RIGHTS

To exercise the rights mentioned above you may contact the Data Controller by means of the following e-mail address datipersonali@uniud.it

Please note that according to Article 14 comma 3 GDPR, the Data Controller provides the information referred to in Paragraphs 1 and 2 of Article 14 GDPR:

a) within a reasonable period following the obtainment of personal data, **but not later than one month**, considering the specific circumstances in which the personal data is processed;

b) where the personal data are meant to be communicated to the person concerned, at the latest at the time of the first communication to said person; or

c) where the personal data are meant to be communicated to another recipient, no later than when the first communication of personal data occurred.

4) DOCUMENT VERSION

This document was last updated on the date signed in the square brackets in the footer of this document.

It is made available, together with any updates, on the website of the University of Udine in the “privacy” section which can be accessed via the following web page: www.uniud.it.

5) INFORMED CONSENT TO THE PROCESSING OF PERSONAL DATA

The undersigned………………………………………………………………………………………………, having read and understood the information given above, gives consent to the processing of their personal data as specified below (mark the preferred option with an “X”):

<table>
<thead>
<tr>
<th>Purpose of data processing</th>
<th>I give my consent</th>
<th>I do not give my consent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of personal e-mail address for administrative communications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of personal mobile number for administrative communications</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Place__________________

Date__________________

Signature__________________
ATTACHMENT E

DECLARATION ON CONFLICTS OF INTEREST AND INCOMPATIBILITIES

The undersigned (last name and first name) ___________________________ born in ___________________________ province (_______) on _______________________ (if Italian, EU or non-EU citizen authorized to reside in Italy under the laws in force) aware, pursuant to Articles 75 and 76 of Presidential Decree 445/2000, that anyone who makes false statements, forms false documents or makes use of them shall forfeit the benefit obtained on the basis of such statements and shall be punished under the Penal Code and the special laws on the subject:

DECLARES

for the purpose of determining any cause of incompatibility and conflict of interest:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>that he/she is a relative or relative-in-law up to and including the fourth degree of kinship of a professor belonging to the Department granting the appointment, or of the Rector, the Director General or a member of the Board of Directors of the University of Udine</td>
<td>YES □</td>
</tr>
<tr>
<td>2</td>
<td>to be the holder of scholarships for any reason awarded, with the exception of those granted by national or foreign institutions, useful for integrating, with stays abroad, the research activity of the holder of the scholarship</td>
<td>YES □</td>
</tr>
<tr>
<td>3</td>
<td>to attend graduate, undergraduate or master’s degree, doctoral degree with fellowship and medical specialization courses, in Italy and abroad</td>
<td>YES □</td>
</tr>
<tr>
<td>4</td>
<td>to be the holder of a research grant</td>
<td>YES □</td>
</tr>
<tr>
<td>5</td>
<td>that you are a private employee (contract of employment)</td>
<td>YES □</td>
</tr>
<tr>
<td>6</td>
<td>that he/she is an employee in the service of public administrations (compatible with the research scholarship subject to placement on unpaid time off work)</td>
<td>YES □</td>
</tr>
<tr>
<td>7</td>
<td>to have self-employed, occasional and/or parasubordinate employment contract (compatible with the research scholarship upon written declaration of the Head of Research)</td>
<td>YES □</td>
</tr>
<tr>
<td>8</td>
<td>to be a freelancer with VAT number (compatible with the research scholarship upon written declaration of the Head of Research)</td>
<td>YES □</td>
</tr>
<tr>
<td>9</td>
<td>to attend a master’s or higher education course (compatible with the research scholarship upon written declaration of the Head of Research in case of justified reasons)</td>
<td>YES □</td>
</tr>
</tbody>
</table>

The candidate agrees to promptly notify the principal of any changes that may occur to modify the above statement.

The University assumes no responsibility for lack of communication by the candidate.

Place and date ___________________________ Signature ___________________________