Deadline: 6th november 2026

Annex 1

Call for applications for a postgraduate research grant at the Department of Humanities and Cultural Heritage - University of Udine, entitled "Methods and Tools for Italian Film History: Research, Analysis and Teaching in the Digital Environment"– Head of research: Prof. Mariapia Comand

Art. 1 - Description

Research programme	**Title of Scholarship** Methods and Tools for Italian Film History: Research, Analysis and Teaching in the Digital Environment **Brief description of the activities entailed** The research will focus on the survey, analysis, and testing of innovative tools and methodologies for the study and teaching of Italian film history, with particular attention to the transformations brought about by the digital environment and to the most recent methodological developments in film and audiovisual studies. In the first phase, the research fellow will conduct a critical survey, also from an international perspective, of emerging methodologies, tools, and resources applicable to research and teaching in Italian film history. These will include, among others, digital archives and collections; tools for the analysis, segmentation, and annotation of audiovisual materials; methodologies associated with the digital humanities; and potential applications of artificial intelligence to film-historical research and teaching. Particular attention will be paid to the ways in which these tools may affect practices of source retrieval, organization, analysis, and interpretation, as well as the development of new avenues of research. On this basis, the research fellow will identify and investigate a selected corpus of films and sequences from the history of Italian cinema, chosen for their relevance to the testing of the methodologies identified. The work will include the selection, organization, and annotation of materials, as well as the preparation of curated collections of film sequences and, where appropriate, related documentary sources,

	conceived as resources for both research and teaching. A specific part of the research will be devoted to designing seminar models and thematic study units for the teaching of Italian film history. These proposals will integrate historical film analysis and source-based research with digital tools and innovative teaching methodologies, experimenting with ways of organizing and presenting materials that can foster analysis, historical contextualization, and critical discussion of audiovisual texts. The project will result in a critically organized repertoire of tools and methodologies, the creation of one or more curated collections of audiovisual and documentary materials, and the development of teaching and seminar proposals that may be used and further developed in university-level research and teaching in Italian film history.
Area, Group, and Scientific Disciplinary Sector [ERC Sector, if applicable]	PEMM-01/B - Cinema, photography, radio, television, and digital media
Necessary requirements at the time of application	1. Qualifications: Master's degrees in class ***LM-65*** (Ministerial Decree No. 270 of October 22, 2004) and equivalent qualifications pursuant to Ministerial Decree No. 270 of October 22, 2004. Any additional requirements: Research projects or research experience, as well as scholarly publications on Italian cinema, will also be taken into consideration.
Admission requirement at the deadline date of the call for applications	**Not have reached the age of thirty-five**
Head of research	Prof. Mariapia Comand
Funding	Project: **RICLIB_Comand**
Venue	Dipartimento di Studi umanistici e del patrimonio culturale, vicolo Florio n.2/B – UDINE
Duration of the scholarship	No. 6 months The research grant may be extended pursuant to Article 4 of the Regulations “Grants for postgraduate research activities.”
Amount of the endowment	Euro 8.121,48 (gross).
Periodicity	Monthly, deferred.
Mode of selection	Appraisal of the qualifications.

The conferment of this scholarship is aimed at the sole academic advancement of the recipient, it does not constitute an employment contract, and it does not

grant access to a position in this institution.

Any personal communications to candidates regarding this selection process will be sent exclusively to the email address provided during registration for the selection process.

Art. 2

The details of the competition hereby announced and the requirements for the candidates are specified in art. 1. The lack of a valid undergraduate qualification constitutes grounds for the immediate exclusion from the selection.
Candidates who hold an undergraduate qualification obtained from a foreign institution, not yet recognised under the provisions of the current legislation, must include in their application:
a) a copy of the degree complete with a list of the individual examinations undertaken and relative grades;
b) any other documentation useful to the appraisal of the candidate's qualification (Supplementary Diploma, etc.).
The candidate will have to enclose a signed translation of the documents in either Italian or English, in the event that the said documents are not already in Italian or English.

The Commission will evaluate foreign qualifications based on the documentation attached to the application form and may exclude candidates if the documentation submitted does not provide sufficient information for evaluation. Candidates are therefore invited to attach all documentation in their possession relating to their qualifications in order to provide the Commission with sufficient information to evaluate their position.

Candidates are admitted to the selection process on a provisional basis and may be excluded at any time by reasoned decision if they do not meet the requirements.

Art. 3

The scholarship connected to this competition cannot be awarded to anyone who is related, or related through marriage, up to the fourth degree of kinship, to:

- The Rector, the General Director or a member of the Board of Trustees of the University of Udine (https://www.uniud.it/it/ateneo-uniud/ateneo-uniud-organizzazione/organi-ateneo);
- The Head of research or a professor or researcher working for the department which hosts the programme to which the scholarship is referred (https://dium.uniud.it/it/dium/persone/docenti-e-ricercatori/).

Further grounds for incompatibility are listed under art. 9 of the Internal Regulation "Post-graduate Scholarships" issued with Rectoral Decree No. 556 of 07/08/2025 and available from the website: https://www.uniud.it/it/ateneo-uniud/normativa/regolamenti/ricerca-e-rapporti-con-terzi/regolamento-borse-di-ricerca-post-lauream-1

Art. 4

The application form, compiled on regular paper according to the model included below (Attachment A) and complete with the required documentation, must be

mailed to Servizio Supporto alla Ricerca - Dipartimento di Studi umanistici e del patrimonio culturale – Vicolo Florio 2/B – 33100 Udine, and be received not later than the deadline for this selection notice. Late submissions will not be considered.
The application form must either:

1) be delivered in person to the Ufficio Protocollo of the University of Udine, Palazzo Florio – Via Palladio, 8 - 33100 Udine (which will proceed to its filing), at the following hours: Monday to Friday 9.00-11.30;
2) be sent via registered mail (raccomandata con avviso di ritorno) to: Università di Udine - Servizio Supporto alla Ricerca del Dipartimento di Studi Umanistici e del Patrimonio Culturale – via Palladio 8 – 33100 Udine, Italy; only applications received within the time limit indicated above will be accepted. Neither the date of dispatch nor the stamp date of the accepting Post Office will be taken into account;
3) be sent via certified email (PEC) to the address amce@postacert.uniud.it not later than the deadline indicated above. The candidate who sends the application form via PEC will not
need to dispatch a hard copy of the form. The application and its attachments will have to
be formatted as to avoid alterations to the text when accessed and stored (PDF/A and Adobe
PDF). Application forms sent from an address other than Certified email, or failing to meet
the other requirements specified in this paragraph, will not be considered valid.
The maximum size for applications submitted via PEC is 20 MB.

The administrative personnel decline any responsibility in the event that the files submitted through PEC are not readable
The envelope must report details of the name, family name and address of the candidate as well as the following caption: **"Selezione borsa di ricerca – Responsabile scientifico Prof. Mariapia Comand"**

In the text of the application, as by D.P.R. 445/2000, the candidate will have to state clearly and precisely:

1. His personal details, date and place of birth, nationality, billing address and the preferred address for receiving communications about the selection procedure (taking care to specify the post code and, if possible, a current telephone number and email address);
2. That he/she meets the requirements specified in art. 1 of the present announcement;
3. That none of the conditions for incompatibility specified in art. 3 of this announcement and art. 9 of the Internal Regulation apply to his/her case.
4. That he/she commits to promptly inform the Department office of any change of his personal address.

The application must include the following attachments, under penality of exclusion:

1. a dated and signed scientific CV highlighting the candidate's aptitudes for carrying out and completing the research grant program described in Article 1;
2. a copy of a valid identity document or other valid identification document. Citizens of non-European Union countries must attach a copy of their passport or, if they have one, a copy of their Italian identity document and

valid residence permit; Limited to citizens of non-European Union countries residing or authorized to reside in Italy, a copy of their residence permit or authorization to reside in Italy;

3. Attachment B related to the degree, and, only if obtained abroad, a copy of the degree complete with a list of the individual examinations undertaken and relative grades, and any other documentation useful to the appraisal of the candidate's qualification (Supplementary Diploma, etc.). The candidate will also have to enclose a signed translation of the documents in either Italian or English.
4. Attachment D - disclosure pursuant to article 13 GDPR, completed, dated and signed.

Applications without the aforementioned mandatory attachments will not be considered.

Other documentation that may be attached includes: Publications, certificates of merit and any other qualifications deemed useful to demonstrate the competence of the candidate in relation to the said programme.

Academic and professional qualifications are self-certified (attachment B). The other documents, including publications, may be either produced as originals, or photocopied and must include in this case a written *affidavit*, under the provisions of Rectoral Decree No. 556 del 07/08/2025 (attachment C);
Certificates issued by the Public Administration and by providers of public services cannot be taken into consideration. Certificates are substituted with self-certifications or written *affidavit*, under the provisions of D.P.R. No. 445 28/12/2000.
The administration reserves its right to conduct random checks into the genuineness of the self-certifications.
If the declaration should be found to be unfaithful, the declarer would be divested from the position obtained on the basis of the unfaithful declaration, in addition to the normal legal consequences of the act.
The Administration will not assume responsibility for the loss of any documentation caused by inaccuracies in the contact details provided, or late amendment of said details, nor for errors on the part of the postal services and not imputable to the Administration.

Any exclusion from the selection process due to failure to meet the eligibility requirements, absence of the required documents, failure to sign the application form, or submission of the application in a manner other than that specified in this notice will be communicated to the interested parties exclusively by email to the address indicated in the application form.

The candidates will be able to collect the personal documents and publications enclosed to their application forms after 180 days of the Directorial Decree notifying the winner and within the ensuing 30 days. The items will be entrusted "brevi manu" to the candidate himself, or to a deputy who has been appointed in writing by the candidate to collect the items for him/her.

Art. 5

The selection tests are designed to measure the applicant's skills and experience with special reference to the programme's aims, as defined in art. 1. These will

consist of:

- appraisal of the candidate's academic curriculum, and of the publications and titles brought to the committee's attention.

Art. 6

The Examining board is so composed:
PRESIDENT: prof.ssa Mariapia Comand
PERMANENT MEMBER: dott. Simone Dotto
PERMANENT MEMBER: prof. Andrea Mariani
DEPUTY MEMBER: prof. Simone Venturini

The Commission will establish the criteria and procedures for the evaluation of qualifications, in accordance with Article 13 of the Internal Regulations "Postgraduate Research Fellowships."
The Commission has a total number of 100 points attributable to the qualifications and the interview, where foreseen.
At the end of the evaluation procedure, the Examining board shall formulate the general merit list based on the overall score of each candidate, and draw up the minutes of the whole competition procedure.
Candidates who have obtained the minimum overall score of 70/100 (seventy hundredths) for qualifications will be considered eligible.

Art. 7

The scholarship is conferred, according to the ranking order, with Act of the competent authority, upon acceptance of the selected candidate, and will take effect from the date stated on the act itself.
The text of the act will be available exclusively from the website:
https://www.uniud.it/it/albo-ufficiale .
The results will not be notified by post to the candidates.
Those who do not declare their acceptance of the research grant or do not report to the research facility within the deadline communicated by email to the address indicated by the candidate in the application will lose their right to the grant, except for reasons of health or force majeure that are duly documented and promptly reported.

In the event of non-acceptance of the research grant or failure to report to the facility within the specified time frame, the ranking list of eligible candidates will be reviewed in order of score.
If the recipient renounces the research grant after it has begun, the University will evaluate whether or not to review the ranking list.

The research activity cannot commence before the recipient formally accepts the scholarship and before the effective date established with Decree.

The research grant referred to in this call for applications is subject to the tax and social security treatment provided for by law in force at the time of payment of the amount.

The research grant will be paid in monthly installments in arrears.

The cost of accident and third-party liability insurance is borne by the grant holder, unless already covered by the University.

Art. 8

At the end of the research period, the scholarship holder must deliver to the Department's office a detailed report on the research activity carried out and the results achieved, accompanied by the scientific responsible opinion, which may request further interim reports, according to the needs of the research project.

Art. 9

The data collected as part of the procedure referred to in Article 6 are necessary for the proper management of the selection procedure, for the possible subsequent management of the research grant, and for purposes related to the management of the services provided by the University. The University of Udine is the Data Controller. At any time, the data subject may request access, rectification and, compatibly with the institutional purposes of the University, erasure and restriction of processing, or object to the processing of their data. They may always lodge a complaint with the Italian Data Protection Authority. The complete privacy policy is available on the University of Udine website in the "privacy" section accessible from the home page www.uniud.it Direct link: https://www.uniud.it/it/it/pagine-speciali/guida/privacy

Art. 10

Following the acceptance of the scholarship, the winner will be asked for a declaration regarding the performance of any other duties or the ownership of offices in private law entities regulated or financed by the Public Administration. The statement given by the scholarship holder and his curriculum vitae will be published on the University website, in the section "Amministrazione Trasparente", available at the link: https://www.uniud.it/it/ateneo-uniud/ateneo-uniud/amministrazione-trasparente/consulenti-e-collaboratori-prova.
The publication will take place within three months from the acceptance of the grant and will cease after three years from its conclusion. Candidates are therefore invited to draw up their curriculum bearing in mind that - in the event of the granting of the scholarship - it will be fully published**.**

Art. 11 – Final dispositions

As for subjects not explicitly cited above, the present announcement is covered by the provisions of the current legislation and of the "Internal Regulation" of the University of Udine issued with Rectoral Decree No. 556 del 07.08.2025.

Terms relating to persons, which appear only in the masculine form in this selection notice refer indiscriminately to the female and male gender.

The University reserves the right to revoke this call for applications for reasons of public interest, should the research project and/or the financial coverage for the research assignment cease to exist. Should such causes arise after acceptance of the research grant, the University may withdraw from the agreement without prior notice.

The responsible of the competition hereby announced is rag. Martina Scrignaro of the University of Udine, Department of Humanities and Cultural Heritage,

vicolo Florio 2/B, 33100 Udine, Telephone: 0432/556633, Fax: 0432/556649.

For further information on this selection, please contact the Department of Humanities and Cultural Heritage: Tel. 0432 556150-6152 – ricerca.dium@uniud.it

Attachment A (Application Form)

To the Director of the Department of
Humanities and Cultural Heritage
University of Udine
Vicolo Florio 2/B – 33100 UDINE

I, THE UNDERSIGNED

Family name
_____
(female applicants should indicate their maiden name)
Name
_____
Born in _____ prov. _____
on _____ (foreign citizens must indicate the country of origin)_____
Tax code [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
nationality_____
domiciled in (give indication of the town, borough, street and house number of residence) _____ _____ Post code_____ Province (county)_____ Country (if foreign)
_____
Telephone number _____ _____
e-mail _____

In view of the Announcement of the public selection n. ____

ASK

Head of research	Prof. Mariapia Comand
Title of the scholarship	Methods and Tools for Italian Film History: Research, Analysis and Teaching in the Digital Environment

to take part to said selection and, to that purpose, in the knowledge that false declarations are punishable under the provisions of art- 76 of the D. P. R. No. 445 of 28/12/2000 and that this Administration will be conducting random checks into the genuineness of the declarations made by the applicants,

DECLARE

under my own responsibility, pursuant to artt. 46-47 of D.P.R. 445/2000,

1) to be in possession of:
   [] a degree in _____
   under the previous legislation

Or an equivalent qualification_____
[] laurea in _____
academic year _____
[] laurea magistrale in _____
academic year _____
obtained from _____
on _____ with the following result _____
[] academic qualification obtained abroad _____
_____
_____
From _____
on _____ with the following result _____ which I ask to be declared equivalent (only if the degree has not yet been declared equivalent under the current legislation – refer to art. 2 of the present announcement).

2) to have read and accepted the conditions laid out in the present announcement n. ____, and in the "Internal Regulation" issued with Rectoral Decree No. 556 del 07.08.2025;
3) That none of the conditions for incompatibility specified in art. 3 of this announcement and art. 9 of the Internal Regulation apply to my case;
4) that I wish to receive communications about the proceedings at the address I have indicated, and that I will promptly inform the Administration of changes to my domicile (only if the domicile is different from the official residence)
Town _____Street_____
_____ No._____ Post code _____ Province (County) _____
Country (if foreign) _____
Alternative name (*if different from the personal name*) to appear on correspondence:_____
_____

The undersigned appreciates that the information given will be used, in compliance with D.Lgs. No. 196 of 30/06/2003 and Regulation (EU) 2016/679, to the purposes of the present competition.

I, the undersigned, attach to the present form:

[] An Academic – professional Curriculum relevant to the position which is offered, dated and signed;

[] Photocopy of a valid identity document;

[] Attachment B related to the degree obtained;
[] A copy of the degree, if obtained abroad, complete with a list of the individual examinations undertaken and relative grades;

[] Attachment C listing further documents attached to the application (publications, certificates, and other qualifications demonstrating my competence in relation to the research project);

[] Attachement D - disclosure pursuant to article 13 GDPR, completed, dated and signed.

Date _____

The Declarer _____

Attachment B
Self-certification Art. 46 DPR 28/12/2000 No. 445

SELF-CERTIFICATION

I, the undersigned (Family name and first name)
_____
Born on _____ (province __)
on_____ Domiciled at _____ Street
_____ _____No.____
Tax code [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
nationality_____

In view of art. 46 of D.P.R. No. 445 of 28/12/2000, and in the knowledge that false declarations and the use of false documents are criminally punishable under the provisions of art. 76 of the D.P.R. No. 445 of 28/12/2000, and that the unfaithful declarer would be immediately divested from the position obtained on the basis of the unfaithful declaration

DECLARE

To be in possession of the following academic and professional qualifications obtained by Italian Public Authorities:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

I also attach a photocopy of a valid identity document.
Read and undersigned

Date The Declarer

_____ _____

Attachment C
List of documents and publications
Self-certification Art. 46 DPR 28/12/2000 No. 445

SELF-CERTIFICATION

I, the undersigned (Family name and first name)
_____
Born on _____ (province __)
on_____ Domiciled at _____ Street
_____ _____No.____
Tax code [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
nationality_____

In view of art. 46 of D.P.R. No. 445 of 28/12/2000, and in the knowledge that false declarations and the use of false documents are criminally punishable under the provisions of art. 76 of the D. P. R. No. 445 of 28/12/2000, and that the unfaithful declarer would be immediately divested from the position obtained on the basis of the unfaithful declaration

ATTACH

the documents and the publications listed below:

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	

10.	
11.	
12.	

DECLARE

that the photocopies produced below are a true copy of the originals (pursuant to art.19 - D.P.R. 28/12/2000, No. 445)
I also attach a photocopy of a valid identity document.

Date _____

The Declarer _____

ATTACHMENT D - DISCLOSURE PURSUANT TO ARTICLE 13 GDPR

This document is produced pursuant to Article 13 of Regulation (EU) 679/2016 (General Data Protection Regulation, hereinafter also referred to as GDPR), in relation to personal data which the University of Udine, with registered office in via Palladio 8, 33100 Udine (UD) in its capacity of Data Controller of the treatment, takes possession of through competition announcement conferment of a scholarship for a graduate position

WE HEREBY INFORM YOU THAT YOUR PERSONAL DATA WILL BE PROCESSED IN ACCORDANCE WITH THE FOLLOWING PRINCIPLES:

Article 5 of Regulation (EU) 679/2016, Principles applicable to the processing of personal data

1. Personal data are:
a) processed lawfully, fairly and transparently in respect of the data subject («lawfulness, fairness and transparency»);
b) collected for specified, explicit and legitimate purposes and not further processed in a way incompatible with those purposes; further processing of personal data for documentation purposes in the public interest, for scientific and historical investigation or for statistical purposes, in accordance with Article 89, Paragraph 1, is not to be considered incompatible with the initial purposes («purpose limitation»);
c) adequate, relevant and limited in relation to the purposes for which they are processed («data minimization»);
d) accurate, and if necessary, kept up to date; every reasonable step must be taken to delete or promptly rectify any inaccurate personal data having regard to the purposes for which they are processed («accuracy»);
e) kept in a form which permits the identification of data subjects for a period of time non exceeding that necessary for the purposes for which they were collected; personal data may be stored for longer periods insofar as the data will be solely processed for archiving purposes in the public interest, scientific or historical research or statistical purposes, in accordance with Article 89(1), without prejudice to the application of adequate operational and organizational measures required by this Regulation ensuring the protection of rights and freedoms of the data subject («limitation of data retention»);
f) processed so as to ensure adequate security of personal data, including data protection for any unauthorized or unlawful processing, destruction of data or incidental damages, by means of appropriate technical and organizational measures («integrity and confidentiality»).
2. The Data Controller is responsible for the respect of Paragraph 1 and can account for it («accountability»).

We therefore provide you with the following information:

1) **GENERAL INFORMATION (Article 13 §.1 GDPR)**
   a) **Data Controller**

The "Data Controller" is the University of Udine (Università degli Studi di Udine), with registered office in via Palladio 8, 33100 Udine (UD) in the person of its temporary legal representative, Rector Magnificus Prof. Angelo Montanari, therein domiciled for the purposes of this disclosure.

You can contact the Data Controller at the aforementioned address or by sending an e-mail at the following address: datipersonali@uniud.it.

b) **Authority responsible for the protection of personal data (RPD)**

The Authority responsible for the protection of personal data (hereinafter also "RPD") appointed by the University is Mrs Valentina Carollo, available at the following e-mail addresses rpd@uniud.it and PEC rpd@postacert.uniud.it.

The controller of the processing makes use of the RDP to comply with requests relating to the exercise of data subjects' rights.

c) Purpose and legal basis of the processing

The processing of your personal data is performed as follows:

Purpose of data processing	Legal basis (Article 6 GDPR)
Registration by the participant for the selection	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
Evaluation of the candidacies for eligibility purposes and the formation of the ranking by the Judging Committee	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Preliminary and functional activities for the granting of the scholarship	(c) processing is necessary for compliance with a legal obligation to which the controller is subject;
Bureaucratic management of the scholarship by the University	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Supply of technological, catering and logistic services (Wi-Fi, canteen, accommodation, library)	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
Management of research projects	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Bureaucratic management of the scholarship by the Departments or other University structures	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Communications (by personal mail, personal telephone numbers) for administrative reasons	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
Administration of aspects related to the research activity with any third parties (affiliated institutions, co-financiers)	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
Communication concerning news, initiatives, events and institutional activities by the University and the Department (ex: job placement)	(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.

Promotion of initiatives, events and institutional activities of third parties	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
Disciplinary proceedings	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Conducting statistical surveys concerning the evaluation of teaching and research	(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.
Documentation and dissemination of the results of the activity	(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
Purpose of data processing	**Legal basis (Article 9 GDPR)**
To allow the admission tests to be held for any participants affected by disabilities	(a) the data subject has given consent to the processing of his or her personal data for one or more specific purposes, except the cases where Union or Member State law provides that the data subject cannot revoke the prohibition referred to in 1;
To allow the use of welfare services	(b) processing is necessary to fulfill the obligations and exercise the specific rights of the data controller or data subject in matters of labor law and social security and social protection, to the extent that it is authorized by Union or Member State law members or a collective agreement under the law of the Member States, in the presence of appropriate safeguards for the fundamental rights and interests of the data subject;

d) Legitimate interest

The “Data Controller” uses personal data to pursue its legitimate interest in the cases indicated above based on the following evaluations.

- The owner's interest is legitimate because:
  - It is proper to the University, since the processing of data takes place exclusively within it and in its specific interest
  - Treatment is limited:
    - To personal data;
    - To the e-mail address and telephone numbers provided by the user;
    - Data on scientific production;
- The interests, rights and fundamental freedoms of the data subject remain protected as:
  - Regarding communications:

- The use of the e-mail address is only for institutional communications;
- The data are kept in a confidential manner;
- The data are not disclosed, communicated, disseminated or made available to third parties, even anonymously, except for institutional purposes;
- The data subject can at any time communicate that he/she is no longer available to receive communications.

- With regard to statistical data:
  - Personal data is anonymized.

e) Recipients of personal data

The personal data of the interested party are managed as follows during the selection process:

Recipient (or category of recipients)
Research Area Offices
Judging Committee's members
CINECA, external responsible of the treatment
Other Departments or structures of the University
Third bodies, public or private (co-financers, host structures)
Other administrations
MIUR

2) FURTHER INFORMATION (Article 13 §.2 GDPR)

a) Retention period

The determination of the retention period of your personal data follows the principle of necessity of such processing.

Your personal data will thus be retained for as long as it is necessary for the purposes outlined above.

b) Data subject's rights

By using the abovementioned addresses, the data subject can exercise the following rights (in addition to the right to data portability ex Article 20 GDPR, not applicable to the present disclosure):

1. Request access to their personal data (Article 15 GDPR);
2. Request the rectification of inaccurate data or the integration of incomplete data (Article 16 GDPR);
3. Request the cancellation of personal data concerning them (Article 17 GDPR);
4. Request to restrict the processing of personal data (Article 18 GDPR).

c) Right to revoke consent

Where the consent provides a legal basis for the processing of personal data (Article 6, §. 1, letter a) and of special data (Article 9, §. 2, letter a), the data subject has the right to withdraw his or her consent at any time without affecting the lawfulness of the processing based on the consent given prior to its withdrawal;

d) Right to lodge a complaint

Pursuant to Article 77 GDPR and Article 2 bis of Legislative Decree No. 196/2003, the data subject has the option to lodge a complaint to the Authority for the protection of personal data as Supervisory Authority, as established within the Italian legal system.

e) Grounds and effects of personal data processing

The communication of personal data amounts as follows:

1	2	3		4	5	6
Legal cathegory	**Type**	**The communication of data is a legal obligation as ...**		**Factual necessities in substantiating the legal relationship**	**Obligation to provide personal data for the person concerned (Obligation / option)**	**Effects of non-communication of data**
		... it is based on the Law	... it is required by means of contract			
Art. 6 GDPR Personal data	Name, Surname	X		X	Obligation	impossibility to participate in the selection
	Date and place of birth	X			Obligation	
	Address	X			Obligation	
	Tax code	X			Obligation	
	Personal email address				Option	impossibility of receiving communications
	Telephone number / mobile				Option	
	Professional experiences and competences				Option	Impossibility to evaluate the application
	Titles				Option	
	Pubblications				Option	
	Bank references (Es: IBAN)				Obligation	Inability to receive compensation, reimbursement
	Data referred to research activity	X			Obligation	Compliance required by ministerial provisions
Art.9 GDPR § 1	data concerning health	X			Option	Inability to access expected benefits
	data concerning a natural person's sex life or sexual orientation				Option	Inability to access expected benefits
Art.9 GDPR § 2 b) e h)	Data concerning social security				Obligation	Inability to access

	and welfare benefits					expected benefits
Art. 10 GDPR	personal data relating to criminal convictions and offences	X			Obligation	Failure to comply with the terms of the law constitutes a crime

f) Profiling

The personal data as referred to in this disclosure are not subject to profiling.

3) PROCEDURE FOR THE EXERCISE OF RIGHTS

To exercise the rights mentioned above you may contact the Data Controller by means of the following e-mail address datipersonali@uniud.it

Please note that according to Article 14 comma 3 GDPR, the Data Controller provides the information referred to in Paragraphs 1 and 2 of Article 14 GDPR:

a) within a reasonable period following the obtainment of personal data, **but not later than one month**, considering the specific circumstances in which the personal data is processed;

b) where the personal data are meant to be communicated to the person concerned, at the latest at the time of the first communication to said person; or

c) where the personal data are meant to be communicated to another recipient, no later than when the first communication of personal data occurred.

4) DOCUMENT VERSION

This document was last updated on the date signed in the square brackets in the footer of this document.

It is made available, together with any updates, on the website of the University of Udine in the "privacy" section which can be accessed via the following web page: www.uniud.it.

4) INFORMED CONSENT TO THE PROCESSING OF PERSONAL DATA

The undersigned ....., having read and understood the information given above, gives consent to the processing of their personal data as specified below (mark the preferred option with an "X"):

Purpose of data processing	**I give my consent**	**I do not give my consent**
Use of personal e-mail address for administrative communications		
Use of personal mobile number for administrative communications		

Place _____

Date _____

Signature _____